

# Unity Chapel

## Minutes for Board of Trustees Meeting

May 15, 2016

1. Call to Order: 11:38 a. m. – members present: Rene Allison, Glenda Allen, Mark Balys, Gloria Bruning, Steve Bellis, Rev. Denese Schellink and Rev. Leora Nash
2. Opening Prayer: Rev. Denese
3. Reading of Vision and Mission Statement – read aloud!
4. Thank you, Good-bye, Honoring Rev. Denese – all members of the Board shared personal thanks for her leadership as Transitional Minister these past months.
5. BUSINESS MEETING
  - a. Approval/additions to Agenda – unanimously approved
  - b. Reading and Approval of April meeting – sent via e-mail, approved
  - c. Treasurer’s Report – Treasurer, Mark Balys – verbal and written report given in full detail of fiscal reporting – approved as presented.
  - d. Minister’s Report: Rev. Denese presented written report – gratitude and release completed as she excused herself from the Board meeting, no longer needed.
  - e. Team Reports – written reports attached to minutes.
    - e.i. Facilities Team (Rene)
    - e.ii. Membership Team (Glenda)
    - e.iii. Music Team (Glenda)
    - e.iv. Office Team – (Rev. Leora)
    - e.v. Wedding/Celebration Team (Rene)
6. OLD BUSINESS
  - a. U  
pdate progress on yearly goals (Transition to new Minister) see Ministers reports indicating transition from Rev. Denese to Rev. Leora
  - b. Donation Thank You letters – thank you letters signed by members of the Board for mailing.
  - c. Other

7. NEW BUSINESS

- a. Next board meetings—Monday, June 13<sup>th</sup> – 5:00 p.m..
  - b. April Tithes: 1/3% Cops 4 Kids – 136 N. Ramona Street, Hemet 92543 (658-2577); 1/3% ea, World Wide Ministries and S. W. Region.
  - c. Decide amount to transfer to savings each month. – Tabled, further discussion
  - d. New “Counting with Lew” calendar – sign-up sheet passed around for signature
  - e. New “Sunday Security” calendar – sign-up sheet passed around for signature
  - f. Approval to allocate funds for a part-time Administrative Assistant. Following discussion Motion made, second and carried – M/S/C Rene Allison/Mark Balys.
  - g. Other
8. CLOSING PRAYER – Rev. Leora
9. Adjourn: 1:15 p.m.

Respectfully submitted:

Rev. Leora Nash  
Secretary